# 22 Using Passwords for Screens

This chapter explains how to add password security to screens in GP-Pro EX and the basic operations for changing the settings.

Please start by reading "22.1 Settings Menu" (page 22-2) and then turn to the corresponding page.

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# 22.1 Settings Menu



## 22.2 Creating Limited Access Screens

#### 22.2.1 Setup Procedure

• Please refer to the settings guide for details. <sup>(\*)</sup> "22.5 Common [Security Settings] Settings Guide" (page 22-9)

Sets a Line Manager screen with a security level and password. This example uses Sampled Data B2, security level 1 and password 1111.



1 From the [Common Settings (R)] menu, point to [Security (Q)] and select [Security Password] or click on thetoolbar.



2 The Passwords window opens. Select the [Enable Security Function] check box, and type the password "111" in [Level 01].

📃 Base	1 (Untitled)	×	Base 2(Unti	tled) 🗙	on Password	is 🗙
Set Pas	sword					
- 🔽 Ena	ble Security	Functior	າ]———			
Low	Level 01					
	Level 02	i –				
	Level 03					
	Level 04					
	Level 05					
	Level 06					
	Level 07					
	Level 08					
	Level 09					
	Level 10					
	Level 11					
	Level 12					
	Level 13					
	Level 14					
High	Level 15			Ē	Extended	

NOTE

• Up to eight characters are allowed for each password.

**3** From the [Common Settings (R)] menu, point to [Security (Q)] and select [Security Level List].



4 For [Sampled Data] B2, set the [Security Level] to 1. The security settings are complete.

📃 🛛 Base 1 (m	enu scr) 🗙 📃	Base 2(	(line com)	X 🖣	Passwords	🗙 🐜 Security Level 🗙	↓ ▶ ×
Security Level	Block (	Change					
Screen 🛆	Security Level					Title	
B1		0 m	nenu screen				
B2	0	ir 🔚	ne common				

# 22.3 Limiting Screen Access by Authority

#### 22.3.1 Setup Procedure

Sets a Plant Manager Screen with a security level and a password. This example uses Sampled Data B3, security level 5 and password 5555.



1 From the [Common Settings (R)] menu, point to [Security (Q)] and select [Security<br/>Password] or click on thetoolbar.



2 The Passwords window opens. Select the [Enable Security Function] check box, and type the password "1111" in [Level 01] and the password "5555" in [Level 05].

E Base	1 (menu scr)	) 🗙 🔲 Base 2(li	ne com) 🗙	🖣 Passwords 🔀
Set Pas	sword			
🖵 Enat	ole Security F	unction		
Low	Level 01	1111		
	Level 02			
	Level 03			
	Level 04			
	Level 05	5555		
	Level 06			
	Level 07			
	Level 08			
	Level 09			
	Level 10			
	Level 11			
	Level 12			
	Level 13			
	Level 14			
High	Level 15		Exter	nded

```
NOTE
```

• Up to eight characters are allowed for each password.

**3** From the [Common Settings (R)] menu, point to [Security (Q)] and select [Security Level List].



4 For [Sampled Data] B2, set the [Security Level] to 1. For [Sampled Data] B3, set the [Security Level] to 5. The security settings are complete.

📃 Base 2(lin	ne com) 🗙	🔲 🛄 Base (	3(Factory) 🗙 🖙 Passwords 🗙 😪 Security Level 🗙		
Security Level List Block Change					
Screen 🔬	Securit	y Level	Title		
Screen ∆ B1	Securit	y Level O	Title		
Screen ∠ B1 B2	Securit	y Level O 1	Title I menu screen I line commander screen		

# 22.4 Password Input Window

#### 22.4.1 Introducing the Password Input Window

The password input window appears when you access a screen with a higher security level than the one that is currently displayed. When entering the password, asterisks appear to hide the password from other users.

ENTE	ENTER PASSWORD LEVEL: 1						
ESC	1	2	3	4	5	BS	
CAPS	6	7	8	9	0	CLR	
A	В	С	D	Е	Ē	G	
H	1	J	Κ	L	Μ	N	
0	Ρ	Q	R	S	T	E	
U	۷	W	Х	Y	Ζ	T	

Display	Description
ESC	Pressing ESC closes the password input window.
	Difference         Difference           ESC         1         2         3         4         5         BS           CAP6         6         7         8         9         0         CLR           A         B         C         D         E         F         G           H         I         J         K         L         M         N           O         P         Q         R         S         T         E           U         V         W         Y         Z         T
	NOTE
	<ul> <li>To enable the ESC key to close the password input window when a change screen operation occurs from the device/PLC, you must set the [Reflect in Device/PLC] option. In the System Settings window, select [Main Unit] then in the [Display] tab select the [Reflect in Device/PLC] check box.</li> <li><sup>C</sup> "5.14.6 [System Settings] Setting Guide ■ [Display Unit] Settings Guide ◆</li> </ul>
	Display • Screen Settings" (page 5-110)
CAPS	Changes between uppercase and lowercase letters. When the [CAPS] key is displayed in the reverse color (black), it will input lowercase letters.
	<ul> <li>Even if you change between uppercase and lowercase letters, the keypad will only display in uppercase letters.</li> </ul>
ENT	Confirm the inputted password.

Continued

Display	Description
LEVEL (Request Level Display)	Shows the security level of the screen you are accessing.
	ESC 1 2 3 4 5 BS CAPS 6 7 8 9 0 CLR
	<ul> <li>NOTE</li> <li>The current level and the request level can be seen from the internal device addresses. The values are stored in the following internal device addresses.</li> <li>LS9301 Current Level Request Level</li> <li>LS9302 Request Level</li> <li>LS9302 are read-only. When there is a password request in LS9302, the security level is stored and the value returns to 0 when the password input is complete.</li> </ul>

# 22.5 Common [Security Settings] Settings Guide

# 22.5.1 Password Settings

🖣 Pass	words 🗙							
Set Pas	Set Password							
Enal	ble Security F	Function						
Low	Level 01 Level 02 Level 03 Level 04 Level 05 Level 06 Level 07							
High	Level 08 Level 09 Level 10 Level 11 Level 12 Level 13 Level 14 Level 15		Extended					
riigh	2013110	I	<u>Extended</u>					

Setting	Description
Enable Security Function	Select to use the security function.
Level 01 - Level 15	Set the password for security level 1 to 15.
	Passwords must be 1 to 8 characters and are case-sensitive.
	Set passwords only for the security levels you want to use.
	NOTE
	• The same password can not be used for more than one security level.
	• By setting a password in security level 15, you can change all security
	level passwords on the GP (offline mode).
Extended	Displays the [Extended] dialog box.
	Image: Second secon

### Extended

💕 Extende	d		×
Password	Cancel Notification	Bit	
🗖 Enat	le Notification Bit		
Notifica	ation Bit Address	[PLC1]X00000	<b>V</b>
Security Le	vel Auto Clear Time	5 🕂 🏢	Minutes
🗖 Use le	vel 15 password to	go Offline	
Level	15		
		OK ( <u>0</u> )	Cancel

Setting	Description
Enable Notification Bit	Select this check box to send a notification when the ESC key is used to exit the password input window after a change screen operation initiated by the device/PLC. This will not work when changing screens by touch.
Notification Bit Address	When you cancel a password input window with the [ESC] key, the designated Notification Bit Address turns ON. If you haven't set the [Reflect in Device/PLC] option, when this Notification Bit turns ON, change the [Change-To Sampled Data] <sup>*1</sup> to the same number as [Current Sampled Data] in the device. The password input window closes when the screen numbers match.
Security Level Auto Clear Time	<ul> <li>This feature sets the length of time required before the security level status returns to "0", assuming no GP unit operations/ screen changes are performed. The time can be set from 1 to 60 minutes.</li> <li><b>NOTE</b> <ul> <li>If "0" is entered for the min. value, the security level status is not be automatically cleared.</li> <li>When the LS9300's 0 bit goes from OFF→ON by performing the internal device address's bit action, the security level is cleared and the current security level stored in LS9301 changes to 0. After the Security Level Clear Bit</li> <li>LS9300 Reserved (0) Screen the current security level</li> </ul> </li> </ul>
Use level15 password to go Offline	<ul> <li>When you change to OFFLINE mode, the password input window will appear on the GP display and request the security level 15 password.</li> <li>NOTE</li> <li>When you change back to online mode, the security level changes to "0" (no password required).</li> </ul>
Level 15	Set the password for security level 15.

\*1 When working with [Change-To Sampled Data] and [Current Sampled Data], and in the System Settings window's [Main Unit]-|[System Area] tab you select the [Enable System Data Area] check box, to use a connected device to define the [Change-To Sampled Data], set it up in the System Data Area.

"5.14.6 [System Settings] Setting Guide ♦ System Area Settings" (page 5-133)

## 22.5.2 Security Level List

📴 Passwords 🗙 🖙 Security Level 🗙 🖉			
Security Level List Block. Change			
Screen 🛆	Security Level	Title	
B1	0		
B2	0		
B3	0		
B4	0		
B5	0		

Setting	Description
Sampled Data	Displays the screen number.
Security Level	Set each screen's security level.
	NOTE
	• When setting multiple screens to the same security level, please use [Block Change].
Comment	Displays each screen's title.
Block Change	Updates the selected security levels for multiple screens at one time. Select the screens to change and click [Block Change]. The Security Level Block Change dialog box appears and allows you to change the level.
	Security Level Block Change       Change Security Level       OK (0)         Cancel
	<ul><li>NOTE</li><li>To select multiple screens, drag the cursor or select rows while holding down the CTRL key.</li></ul>
	Security Level Χ
	Security Level List Block Change
	Screen         Security Level         Title           B1         0         0           B2         0         0           B3         0         0           B4         0         0           B5         0         0

## 22.6 Restrictions

#### 22.6.1 Restrictions for a Password Input Window

- The password input window format cannot be edited.
- Passwords cannot be entered using a device/PLC.
- Passwords cannot be entered using a Bar-Code Reader.
- If the Trigger Bit of a Local Window or Global Window turns ON while the password input window is displayed, the Local or Global Window is displayed once the password input window closes.
- On Window parts that call Windows with security, do not set the [Continuous Read] option. The password input window is not displayed on the GP and the security does not work.
- If you assign a security level to a screen, but the level does not have a password assigned, you must enter the password for the next higher security level that has a password assigned. If there is no higher security level with a registered password, you will not be able to change to that screen.
  - 1 When the passwords are set as follows and the screen changes to a level 4 screen





Input the level 15 password

There is a password higher than level 4, so the screen change is permitted

2 When the passwords are set as follows and the screen changes to a level 4 screen





Even if you have inputted something, pressing the [ESC] key will return to the previous screen.

There is no password higher than level 4, so the screen change is not permitted

• If you set a security level to the initial screen, the screen displays on the GP before the password input window appears. Initial screen operations run even while the password input window is displayed. You cannot touch [ESC] to close the password input window; you need to input the correct password.